



Teton Valley Youth Lacrosse Association

www.tetonlax.com



Teton Valley Youth Lacrosse Association (TVYLA)

Coaches Pay & Reimbursement Policy

This policy applies to all coaches registered with TVYLA through **LeagueApps** for the applicable season.

Coach Registration & Eligibility

- All coaches must be **registered and approved in LeagueApps** prior to participating in practices or games.
 - Coaches must maintain:
 - An **active USA Lacrosse membership**
 - A **completed background check**
 - Any **required USA Lacrosse certifications**
 - TVYLA will reimburse required coaching-related fees **after the coach is fully approved and active in LeagueApps**. Send the ED a screenshot of your completed membership for your reimbursement.
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All Coaches & Support Staff

- TVYLA reimburses required coaching-related expenses, including:
 - USA Lacrosse membership
 - Background check fees
 - Required certification fees



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- Reimbursement requires:
 - Proof of payment
 - Active coach registration in LeagueApps
 - Completion of required certifications
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Parent Coaches

- Parent coaches are eligible for:
 - **Reimbursement of their child's registration fee** for the team they are coaching
 - **Waived gear rental fees** for their child, if applicable
 - To apply the registration credit:
 - Coaches must contact their **Program Director** to receive the **LeagueApps discount code** *prior to registering their player.*
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Non-Parent Coaches

Travel & Lodging

- Non-parent coaches traveling **outside of Teton County, Idaho** for TVYLA-sanctioned games or tournaments are eligible for reimbursement using the **current GSA travel rate**, in lieu of submitting receipts.
 - Includes mileage and per diem at the current year's rate.
- Lodging is arranged by the **Executive Director or Program Director**.



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- Coaches may be required to **share accommodations** when appropriate.

Coaching Pay Structure

- **Spring Season**

- 50% of the agreed-upon stipend will be paid **four (4) weeks into the spring season**, provided the coach is:
 - Active in LeagueApps
 - In good standing
 - Compliant with all certification requirements
- The remaining 50% will be paid **after all TVYLA equipment is returned**, including:
 - Balls
 - Goalie gear
 - Cones
 - Goals
 - Pinnies

- **Fall Season**

- Non-parent coaches will receive **50% of the spring coaching stipend** for fall participation.
- Payment is issued **after all TVYLA equipment is returned** at the conclusion of the fall season.



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Coaching Stipends (Per Season)

Team Level	Stipend
K-2	\$600
3/4	\$600
5/6	\$800
7/8	\$1,000
High School (JV / Varsity)	\$1,000

Coach FAQ

When do I get paid?

- Spring coaches receive:
 - 50% of their stipend four weeks into the season
 - The remaining 50% after all TVYLA equipment is returned
- Fall coaches are paid after the season concludes and equipment is returned.

How do I get reimbursed for USA Lacrosse or certification fees?

- Submit proof of payment to your **Program Director or the Executive Director** once you are fully registered and approved in LeagueApps.

How does travel reimbursement work?

- Eligible travel outside Teton County is reimbursed using the **current GSA rate** (mileage + per diem).
- No receipts are required when using the GSA rate.



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Who books hotels for non-parent coaches for away games or tournaments?

- Hotels are booked by the **Executive Director or Program Director**.
- Coaches may be asked to share rooms when appropriate.

What happens if equipment isn't returned?

- Final stipend payments will be **held until all TVYLA equipment is returned** in good condition.